



**PLANNING DIVISION**  
**UNIVERSAL APPLICATION FORM**  
 311 VERNON STREET, ROSEVILLE, CA 95678  
 PHONE (916) 774-5276

Date Stamp  
**RECEIVED**  
 PLANNING DEPARTMENT

Record/File # PL \_\_\_\_\_ - \_\_\_\_\_ Full Cost Billing # \_\_\_\_\_ Job # \_\_\_\_\_  
 Project Name \_\_\_\_\_  
 (Above to be completed by Staff)

Address of Project (To be verified by staff) \_\_\_\_\_

Assessor's Parcel #'s \_\_\_\_\_

Acreage \_\_\_\_\_ Building Sq. Ft. \_\_\_\_\_ Residential Units \_\_\_\_\_

**Entitlement(s) Requested (Check all that apply):**

<input type="checkbox"/> Administrative Permit (AP)	<input type="checkbox"/> Extension (EXT)	<input type="checkbox"/> Parcel Map (PM)
<input type="checkbox"/> Conditional Use Permit (CUP)	<input type="checkbox"/> General Plan Amendment (GPA)	<input type="checkbox"/> Rezone (RZ)
<input type="checkbox"/> Development Agreement (DA)	<input type="checkbox"/> Grading Plan (GP)	<input type="checkbox"/> Specific Plan Amendment (SPA)
<input type="checkbox"/> Design Review Permit (DRP)	<input type="checkbox"/> Lot Line Adjustment (LLA)	<input type="checkbox"/> Subdivision (SUBD)
<input type="checkbox"/> Design Review for Residential Subdivision (DRRS)	<input type="checkbox"/> Major Project Permit (MPP)	<input type="checkbox"/> Tree Permit (TP)
<input type="checkbox"/> Easement Abandonment (EA)	<input type="checkbox"/> Modification (MOD) to _____	<input type="checkbox"/> Variance (V)
	<input type="checkbox"/> Planned Sign Permit Program (PSPP)	OTHER _____

Project Description \_\_\_\_\_

**Electronic Signatures are Required for Owner and Applicant**

**PROPERTY OWNER'S AUTHORIZATION:** If the applicant is not the owner of record, I authorize the applicant to file this application and to represent me on all matters concerning the application. **Primary Contact:** Yes  No

Company Name \_\_\_\_\_ Day Phone \_\_\_\_\_  
 Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_  
 Email address: \_\_\_\_\_

**APPLICANT** **Primary Contact:** Yes  No

Company Name \_\_\_\_\_ Day Phone \_\_\_\_\_  
 Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_  
 Email address: \_\_\_\_\_

**DEVELOPER (or Other)** **Primary Contact:** Yes  No

Company Name \_\_\_\_\_  
 Name \_\_\_\_\_ Day Phone \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_  
 Email address: \_\_\_\_\_

TO BE COMPLETED BY STAFF

APPLICATION INFORMATION SUBMITTED:

- |   |   |   |
|---|---|---|
| _____ Complete Universal Application      | _____ Elevation Plan Reductions<br># of Copies _____        | _____ Traffic Study                       |
| _____ Radius List Information             | _____ Elevation Plan (Full size Color)                      | _____ TSM Plan                            |
| _____ Preliminary Title Report            | _____ Elevation Plans Color Reductions<br># of Copies _____ | _____ Sign Criteria                       |
| _____ Metes and Bounds Legal Description  | _____ Landscape Plan<br># of Copies _____                   | _____ Sign Plan<br># of Copies _____      |
| _____ Statement of Design Intent          | _____ Detailed Description of request                       | _____ Materials/Color Board               |
| _____ Site Plan<br># of Copies _____      | _____ Tentative Map Reductions<br># of Copies _____         | _____ Grading Plan<br># of Copies _____   |
| _____ Arborist Report                     | _____ Legal description                                     | _____ Electronic Files<br>(CAD, PDF, etc) |
| _____ Storm Water Quality Compliance Form |   |   |

NOTES ON SUBMITTAL:

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As a condition of this application and to the fullest extent of the law, applicant hereby agrees to and shall defend, indemnify, release and hold harmless the City, its officers, officials, employees, agents, commissions, boards, and committees (collectively, "Indemnitees") from any claim, action, lawsuit, or proceeding brought against any of the Indemnitees, the purpose of which is to challenge, attack, set aside, void, modify, or annul the approval of this application, including but not limited to, any related action, approval, entitlement, permit, agreement, or environmental document, or the processing thereof. This duty of indemnification and defense shall include, and is not limited to, damages, costs, expenses, award of damages, attorney fees, or expert witness fees that may be asserted against Indemnitees by any person or entity, including the applicant, arising out of or in conjunction with this application. Selection of legal counsel for City's defense shall be subject to the prior approval of the City Attorney, which approval shall not be unreasonably withheld. The applicant shall indemnify the City for all of its costs, attorney's fees, and damages which City incurs in enforcing the indemnification provisions set forth herein and shall, at City's election, be subject to payment to City in treble amount. Applicant hereby represents and warrants that it either 1) is the owner of the property subject to this application, or 2) has lawful authority to bind itself and the property owner(s) to the foregoing indemnification.  Check to Agree